MEDFORD WATER

BOARD OF WATER COMMISSIONERS
MEETING MINUTES

Wednesday, November 4, 2026
Lausmann Annex - Room 151
200 S. Ivy Street, Medford, Oregon 97501

The regular meeting of the Medford Water Commission was called to order at 12:45 p.m. on the above date at the Lausmann Annex Room 151, with the following commissioners, staff, and guests present:

Chair Jason Anderson; Commissioners John Dailey, Bob Mylenek, Brian Sjothun, and David Wright.

General Manager Brad Taylor, Executive Administrative Assistant Amber Furu, Finance Manager Beau Belikoff, HR Manager Tanya Haakinson, Engineering Manager Brian Runyen, IT Manager Kris Stitt, Water Operations Manager Dan Perkins, Water Resources & Customer Service Manager Julie Smitherman

Guest(s): Attorney Mark Bartholomew, Shawn Koorn and Kevin Lorentzen* (HDR Inc), Mayor Michael Zarosinski (City of Medford) (*Via Zoom)

3. Comments from the Audience

Medford Mayor Michael Zarosinski addressed the Board and commented that there are ongoing matters for the City and Medford Water to work through and that both organizations need to get on the same page. He stated that he would try to attend future meetings and was available to speak with anyone following the meeting.

4. Approval or Correction of the Minutes of the Last Regular Meeting of October 21, 2026

***Motion*: Approve the minutes of the last regular meeting as presented.**
***Moved by*: Mr. Dailey** ***Seconded by*: Mr. Mylenek**
***Roll Call*: Commissioners Anderson, Dailey, Mylenek, Sjothun, and Wright voting yes.**
Motion carried and so ordered.

5. Leadership Team Reports

- General Manager Brad Taylor
  - City Action Items Update – An update was provided on the status of City-related action items. Several items have been completed, including publication of rate information, meeting recording access, legal coordination, and enterprise resource planning discussions, while work continued on charter alignment, budget transparency, development and planning coordination, the Medford Water Operations Center response, and shared services.
  - Upcoming Board Schedule – November 18 - Annual Cost of Service Part II; December 2 - Enterprise Resource Planning; December 16 - Annual Audit; January 6 - No meeting unless business comes up

Commissioner Anderson requested clarification regarding the status of charter alignment efforts. Attorney Mark Bartholomew reported that discussions between the attorneys had begun and that a draft scope was being developed. Commissioners and Mayor Zarosinski discussed opportunities to improve communication and coordination between the City and Medford Water regarding budget development and future rate discussions. Commissioner Sjothun asked whether Medford Water and City planning staff had communicated regarding potential data centers and associated water demand. Julie Smitherman, Water Resources & Customer Service Manager, reported that information from the American Water Works Association cphad been provided to City planning staff for reference. Commissioners discussed the timeline for providing a formal response regarding the Medford Water Operations Center and the existing draft purchase agreement. Additional review was scheduled for the November 18 Study Session prior to the December 15 deadline. Commissioners and Mayor

Zarosinski also discussed the role of the city liaison and the potential development of written expectations regarding communication, attendance, and information sharing between Medford Water and City Council.

6. Propositions and Remarks from the Commissioners

None.

7. Adjourn

There being no further business, this meeting was adjourned at 1:19 p.m. The proceedings were recorded and are on file along with the complete agenda of this meeting.

Amber Furu
Assistant Clerk of the Commission