



Memorandum

TO: Commissioners Jason Anderson, David Wright, John Dailey, Bob Mylenek, and Brian Sjothun
FROM: Dan Perkins, Water Operations Manager
Scott Allis, Water Distribution Operations Supervisor
DATE: Wednesday, October 21, 2026
SUBJECT: Bulk Water Station – Annual Sales Review and future planning discussion
OBJECTIVE: Overview of Study Session to be presented at the October 21st Board meeting

Purpose of This Briefing

This memo provides an overview of the topics that will be discussed during the October 21st Study Session regarding the review of Bulk Water Sales and the future of the Bulk Water Station.

Briefing

The Study Session will be led by Scott Allis, Water Distribution Operation Supervisor of Medford Water, and will cover:

Bulk Water Station Background

- Brief history of The Bulk Water Station
 - Year constructed
 - Updates to comply with HB 4061
 - Limitations that benefit small users
 - Number of accounts, members, and annual transaction data

Station Gallons Sold

- A look into past sales 89' to 95'
- Comparison of current sales to past sales

The Future of Bulk Water

- Review alternatives that were evaluated by Medford Water staff
- Key insights for each scenario will be presented

Conclusion

Staff review the benefits of current policy on our target demographic and will make a recommendation regarding the future of the Bulk Water Station for the Commissioners to consider. Time will be reserved at the end of the presentation for questions.