



**This meeting will be held in person, but you may attend virtually; see the instructions on page 2.**

## AGENDA

11:30 a.m. LUNCH

11:45 a.m. STUDY SESSION – Comprehensive Financial Management Plan Review (Finance Manager Beau Belikoff)

12:15 p.m. BOARD MEETING

**1. Roll Call**

**2. Pledge of Allegiance**

**3. Comments from the Audience**

Comments will be limited to 4 minutes per individual, group, or organization; please state your name and organization (if applicable) when prompted.

**4. Approval or Correction of the Minutes of the Last Regular Meeting of June 17, 2026**

**5. Workers' Compensation Renewal**

**6. Resolution No. 2033, A RESOLUTION Authorizing the General Manager to Execute Purchase Orders in the Amount of \$749,253.00 with Sensus Metering Systems for Fiscal Year 2026-2027**

**7. Leadership Team Reports**

Leadership Team staff will be present and may provide information: Engineering Manager Brian Runyen, Water Operations Manager Dan Perkins, Finance Manager Beau Belikoff, Information Technology Manager Kris Stitt, Human Resources Manager Tanya Haakinson, Water Resources & Customer Service Manager Julie Smitherman, and General Manager Brad Taylor.

**8. Propositions and Remarks from the Commissioners**

**9. Adjourn**

<b>DATES TO REMEMBER*</b>					
<b>DATE</b>	<b>DAY</b>	<b>TYPE OF MEETING</b>	<b>STUDY SESSION TIME &amp; TOPIC</b>	<b>REGULAR MEETING</b>	<b>LOCATION</b>
08/05/26	Wed.	Board Meeting	Water Distribution Operations & SCADA Update	12:15 p.m.	Service Center
08/19/26	Wed.	Board Meeting	Capital Hill & Public Outreach	12:15 p.m.	Prescott Room, Police Dept.

*\*Meeting dates, times, and locations are subject to change.*

### **INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY**



To join by computer, click the following link:  
[https://us02web.zoom.us/webinar/register/WN\\_0nn6KB6-RliBM YinXC-Utg](https://us02web.zoom.us/webinar/register/WN_0nn6KB6-RliBM YinXC-Utg)

Meeting passcode: 288845



To join by phone, call:  
(669) 900-6833

Meeting ID Number: 858 4399 3690 Meeting passcode: 288845



## Memorandum

**TO:** Commissioners Jason Anderson, John Dailey, Bob Mylenek, Brian Sjothun, and David Wright  
**FROM:** Tanya Haakinson, HR Manager  
**DATE:** Wednesday, July 15, 2026  
**SUBJECT:** Item 5.0 – Workers Compensation Renewal  
**OBJECTIVE:** Informational – Opportunity to Comment

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### **Issue**

Annually, Medford Water renews Workers Compensation insurance. Marsh McLennan Agency is our broker for Workers Compensation, with SAIF as the continued provider. Through Marsh McLennan, SAIF responded to our request for the 2026-2027 coverage year.

### **Discussion**

For the 2026-2027 coverage year, Marsh McLennan's quoted premium is \$59,933.95 which includes a discount for our excellent safety program. Medford Water's compensation codes are 7520 and 8810. Both code rates rose, 7520 (1.87 to 2.01) and 8810 (0.07 to 0.08), due to industry factors and estimated subject payroll for the coverage year. With renewal, the experience modification factor will decrease from .85 to .84.

If the SAIF Board of Directors elect to declare a dividend for their policyholders, Medford Water will be eligible. The dividend for year 2025 was \$3,261.00.

Medford Water participates in SAIF's non-disabling claim reimbursement program. Claims reimbursed for 2025 were \$5,385.00. We also participate in SAIF's EAIP (Employer at Injury Program), for which we received \$5,000.

### **Financial Impact**

The budget has assumed the Workers Compensation costs; the renewal premium falls within the budgeted amount. No assumption has been made about any future dividends. The renewal premium provides a pre-pay discount of \$2,278.04 and a premium discount of \$9,130.60. Additionally, the drop in mod rate equaled a discount of \$12,397.51 over the previous year 2025.

### **Requested Board Action**

The material is presented to the Board for informational and comment purposes.



## **Memorandum**

**TO:** Commissioners Jason Anderson, John Dailey, Bob Mylenek, Brian Sjothun, and David Wright  
**FROM:** Scott Allis, Water Distribution Operations Supervisor  
**DATE:** Wednesday, July 15, 2026  
**SUBJECT:** Item 6.0 – Resolution 2033, Authorizing the General Manager to Execute purchase orders to Sensus Metering Systems  
**OBJECTIVE:** Board Approval

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### **Issue**

Purchase of water meters of various sizes, radio SmartPoints via quote #36476 from Sensus Metering Systems over multiple purchases in FY26-27 exceed the General Managers authorized limit of \$150,000.

### **Discussion**

Purchases exceeding the General Manager purchasing authority are required to be approved by the Board, and in each of the past six years, a resolution to authorize the General Manager to execute purchase order(s) to Sensus Metering Systems for water meters, radio SmartPoints, and AMI Infrastructure have been presented.

Staff request that General Manager again be granted authority to approve purchases throughout the fiscal year that added together exceed General Managers authorized limit of \$150,000.

### **Financial Impact**

Stock and inventory purchases totaling \$749,253 will be expensed over time as materials are issued to the appropriate work orders or CIP projects.

### **Requested Board Action**

Staff recommends approval of the Resolution 2033, allowing the General Manager to execute purchase order(s) to Sensus Metering Systems in the amount of \$749,253.

**RESOLUTION NO. 2033**

A RESOLUTION Authorizing the General Manager to Execute Purchase Orders in the Amount of \$749,253.00 with Sensus Metering Systems for Fiscal Year 2026-2027

WHEREAS, Medford Water budgets and purchases meters, radio SmartPoints, and Advanced Metering Infrastructure for the distribution system annually; and

WHEREAS, Medford Water will prepare multiple orders for Sensus Metering Systems for the fiscal year 2026-2027 for inventory; and

WHEREAS, the combined amount of the multiple purchase orders exceeds the General Manager's authority pursuant to Medford Water's Contracting and Purchasing Regulations, Section 1.02;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS OF THE CITY OF MEDFORD, OREGON, AS FOLLOWS:

That the General Manager is hereby authorized and directed to execute purchase order(s) to Sensus Metering Systems for FY26-27 in the total amount of \$761,075.00. This authorization exceeds the authority of the General Manager as defined in Section 1.02 of the Contracting & Purchasing Regulations.

PASSED at a regular meeting of the Board of Water Commissioners and signed by me in authentication thereof the 15th day of July 2026.

ATTEST: \_\_\_\_\_  
Amber Furu, Asst. Clerk of the Commission

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Jason Anderson, Chair