



BOARD OF WATER COMMISSIONERS MEETING MINUTES

Wednesday, January 19, 2022
Via teleconference

The regular meeting of the Medford Water Commission was called to order at 12:23 p.m. on the above date via teleconference with the following commissioners, staff, and guests present:

Acting Chair Bob Strosser; Commissioners Daniel Bunn, John Dailey, and Michael Smith; Jason Anderson was absent

General Manager Brad Taylor; Executive Administrative Coordinator Yvette Finstad; Finance & Administration Director Tessa DeLine; Human Resources Manager Tanya Haakinson; Water Meter & Controls Supervisor Ken Johnson; Water Maintenance Supervisor Lester McFall; Engineering Manager Brian Runyen; Information Technology Manager Kris Stitt; Water Treatment & Quality Director Ben Klayman; Capital & Special Projects Coordinator Andy Huffman; BBS Lead Dennis Burg; and Water Systems Operator I Joshua Sutfin

Guest(s): Medford Council Liaison Tim D'Alessandro; Rob Annear; Attorney Mark Bartholomew

2. Comments from the Audience

None.

3. Approval or Correction of the Minutes of the Last Regular Meeting of January 5, 2022

The Chair put forth the question on approval of the minutes of the last regular meeting. The minutes were approved by general consent.

4. CM/GC Construction Delivery Method for the Filter Expansion at the Robert A. Duff Water Treatment Plant Project

Runyen presented information on the proposed expansion to filter capacity that is a component of the 65 MGD Expansion project at the Robert A. Duff Water Treatment Plant (the Board authorized design of the 65 MGD Capacity Expansion Project on February 5, 2020; Resolution 1728). Jacobs Engineering evaluated a variety of approaches to achieve capacity increase and allow the plant to be truly resilient through the filtration portion of the process. Conditions related to the WIFIA loan require that substantial completion for Phase 1 projects be delivered by May 2024. Three delivery options resulted as follows: Design/Bid/Build (completion by Feb 2025), CMGC with single construction package (completion by Sept 2024), and CMGC with 2 construction packages plus the prepurchase of select components (completion by June 2024). Based on the evaluated delivery options and the stipulated conditions of the Phase 1 WIFIA loan, the "CMGC with 2 construction packages" option is best suited to deliver this project. Medford Water's Contracting & Purchasing Regulation 3.19(B) provides an identified framework for alternative construction delivery method; staff recommends a motion from the Board authorizing CM/GC construction delivery with 2 delivery packages.

Commissioner Bunn inquired when GMP would be locked in (at 90% design), and added that a better product results from the CMGC method. Taylor noted that because of the current climate we are in with regards to the supply chain, procurement of products may present issues, and staff will work aggressively to get them coming. He also invited commissioners to join the RFP process if there is interest.

Motion: Approve Item 4, authorizing staff to proceed with a CM/GC construction delivery approach for the Filter Expansion Project at the Robert A. Duff Water Treatment Plant.

Moved by: Mr. Bunn **Seconded by: Mr. Smith**

Roll Call: Commissioners Bunn, Dailey, Smith, and Strosser voting yes.

Motion carried and so ordered.

5. Management Reports

- Director of Water Treatment and Quality Ben Klayman
 - Forestry – Fuels Reduction
 - It was just announced the availability of \$50B in fuels thinning money from the federal government. Medford Water is leveraging national attention and momentum, trying to get money coming to fund our work.
 - We are working with regional partners to bring grant funds to increase fuels treatment work in Big Butte Springs Watershed. Snowy Butte Project, to reduce wildfire risk in the watershed, received \$100k PACE and \$75k E-board grants. This is the result of a SB762 grant application. Staff will also reach out to Jackson County for support.
- General Manager Brad Taylor
 - WIFIA closing today at 3pm; the interest rate is locked at 2.2%.
 - Starting union negotiations; an upcoming executive session will set expectations with the Board.
 - Upcoming Meetings – February 2 and 16 will cover WIFIA and the Water Conservation Program.

6. Propositions and Remarks from the Commissioners

None.

7. Adjourn

There being no further business, this Commission meeting adjourned at 12:45 p.m. The proceedings of the Medford Water Commission meeting were recorded and are on file along with the complete agenda of this meeting.

Yvette Finstad
Assistant Clerk of the Commission