REQUEST FOR BIDS

WATER TREATMENT
CHEMICALS

BID OPENING:

DATE:      Tuesday, April 6, 2010
TIME:      11:00 a.m., Local Time
PLACE:     Medford Water Commission Office

Medford Water Commission
200 South Ivy Street – Room 177
Medford, Oregon 97501
Phone:  541-774-2440     Fax: 541-774-2555
SCHEDULE

Advertise............................................................ Thursday, March 25, 2010

Bid Documents Available................................. Friday, March 26, 2010

Bidder’s Specs. Protest Deadline (in writing)..... Wednesday, March 31, 2010

MWC Response to Specs. Protest Deadline..... Friday, April 2, 2010

Bid Opening....................................................... Tuesday, April 6, 2009 - 11:00 a.m.

Bid Tabulation.................................................... Wednesday, April 7, 2010

Notice of Intent to Award ................................. Wednesday, April 7, 2010

Bidder’s Award Protest Deadline (in writing) .... Wednesday, April 14, 2010

MWC Response to Award Protest Deadline..... Friday, April 16, 2010

Award Bid ......................................................... Wednesday, April 21, 2010

Notice of Award ................................................ Thursday, April 22, 2010
REQUEST FOR BIDS

Notice is hereby given that the Medford Water Commission, by and through its Board of Water Commissioners, will receive sealed bids until 11:00 a.m. Local Time, Tuesday, April 6, 2010, at the Medford Water Commission office, 200 South Ivy Street – Room 177, Medford, Oregon 97501 for providing:

WATER TREATMENT CHEMICALS

Bids received after the time established for receiving proposals will not be considered. Facsimile (FAX) proposals are not acceptable. Each bid must contain a Signed Bid Summary Form.

A set of such Bid documents may be obtained from the Medford Water Commission office, 200 South Ivy Street, Room 177, Medford, Oregon 97501, on the Web site: http://www.medfordwater.org, or by calling (541) 774-2440.

Bids are requested for furnishing Sodium Hypochlorite, Liquid Oxygen (LOX), Carbon Dioxide (Liquid), and Calcium Thiosulfate per Schedules included in the Bid Document. Chemicals shall be delivered F.O.B. to 8301 Table Rock Road, White City, Oregon, 97503 or F.O.B. to 821 North Columbus, Medford, Oregon, 97501, or 4800 Fish Lake Road, Butte Falls, Oregon, 97522, as noted on the individual Schedules. Each Schedule shall be awarded separately. Questions regarding this Request for Bids should be directed to Jim Stockton: (541) 774-2744.

Do not include excise tax. Where required, exemption certificate will be furnished. No charges for packing or drayage, or for any other purpose, will be allowed over and above the prices quoted herein.

To assure consideration, bids are to be submitted in the complete Bid Document (all seven pages), on the Schedules and Proposal Summary form that are included, and placed in a sealed envelope endorsed "Bid for Water Treatment Chemicals"; Attention Jim Stockton, Plant Supervisor, 200 S. Ivy St. – RM 177, Medford, OR 97501. The Commission may waive any and all informalities in the public interest.

Dated this 18th day of March 2010.

BOARD OF WATER COMMISSIONERS
CITY OF MEDFORD, OREGON

__________________________________
Eric Johnson, P.E., Acting Manager
INFORMATION FOR BIDDERS

1. The attached specifications are part of this bid and are to be considered minimum unless otherwise noted. All bidders shall submit with their bid sufficient literature to show compliance with the specifications. Any deviation from specifications must be clearly indicated in writing at the time of submitting the bid. The Medford Water Commission ("Commission") reserves the right to waive minor irregularities in the specifications bid.

2. The water treatment chemicals specified herein are direct additives used in the treatment of potable water. All materials shall be certified as suitable for contact with or treatment of drinking water by an accredited certification organization in accordance with ANSI/NSF Standard 60, Drinking Water Treatment Chemicals - Health Effects.

3. Award will be made by individual schedule to the bidder whose bid, in the opinion of the Commission or its representative, offers the best combination of price, performance and reliability. All awards are subject to Commission’s Contracting and Purchasing Regulations in accordance with the Oregon Revised Statutes (ORS).

   Evaluation factors for award include adherence to specifications, compliance with proposal conditions and instructions, price, annual cost, product purity and effectiveness, and bidder responsibility.

   The suitability of a proposed product may be determined, in part, based upon the Commission’s water quality goals, regulatory compliance requirements, and operational considerations. Suitability evaluation may include such factors as relative dosage rates, resultant sludge quality and quantity, water quality monitoring frequency, product evaluation costs, annual treatment costs, product stability, treatment plant performance, and other operational or economic impacts.

4. Commission reserves the right to accept or reject any or all bids or any part thereof, or to waive any irregularity in any bids.

5. By submitting bids for this material, the bidder does hereby certify that this bid is made without collusion with any person, firm or corporation, and that the provisions of Oregon state statutes will be complied with, if applicable.

6. All bids shall be submitted in the complete Bid Document, on the Schedules and Proposal Summary form attached hereto; please call (541) 774-2440 if you have any questions regarding this requirement.

7. All bids shall be sealed in an envelope clearly marked "Bid for Water Treatment Chemicals" together with required literature and shipped or delivered to the Commission office prior to the scheduled date and time set for bid opening.*

8. Bid prices shall be valid for all orders placed on or before March 31, 2011. Bid award may be extended an additional two (2) years through March 31, 2012 upon mutual, written agreement of Commission and Bidder.

* NOTE: Failure to so mark the exterior of your envelope, whether shipped by the U.S. Postal Service or by an express carrier such as FedEx®, may result in disqualification of your Bid. On a standard postal envelope, the notation “Bid for Water Treatment Chemicals” should be at least ⅝” above the bottom of the envelope. Postal regulations do not allow any writing on the envelope to the left of the address and within the bar code area.
**SCHEDULE A - SODIUM HYPOCHLORITE**

**Specifications:**

1. Liquid; 12.5% available chlorine.
2. Affidavits of compliance with ANSI/AWWA Standard B300-04, Hypochlorites; and ANSI/NSF Standard 60, Drinking Water Treatment Chemicals – Health Effects, are required.
3. Quote Price per Gallon or 5-Gallon Pail, as per item schedules. F.O.B. as per item schedules.

**PROPOSAL:**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Bid Price Per Gallon/5-Gallon</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-1</td>
<td>Sodium Hypochlorite, 12.5% solution&lt;br&gt;Bulk 4,500 - 5,700 Gallon deliveries&lt;br&gt;Approximately 40,000 Gallons Per Year&lt;br&gt;F.O.B. Robert A. Duff Water Treatment Plant, 8301 Table Rock Road, White City, OR 97503</td>
<td>$</td>
</tr>
<tr>
<td>A-2</td>
<td>Sodium Hypochlorite, 12.5% solution&lt;br&gt;Bulk 4,500 Gallon deliveries&lt;br&gt;Approximately 40,000 Gallons Per Year&lt;br&gt;F.O.B. 4800 Fish Lake Road, Butte Falls, OR 97522</td>
<td>$</td>
</tr>
<tr>
<td>A-3</td>
<td>Sodium Hypochlorite, 12.5% solution&lt;br&gt;5-Gallon Pails&lt;br&gt;Approximately 60 Pails Per Year&lt;br&gt;F.O.B. Medford Service Center, 821 North Columbus, Medford, OR 97501</td>
<td>$</td>
</tr>
</tbody>
</table>

**BID PRICES SHALL BE VALID FOR ORDERS PLACED ON OR BEFORE MARCH 31, 2011**

MANUFACTURER

CASH DISCOUNT OF ________% IF PAID WITHIN 30 DAYS

DELIVERY DATE ____________________________ BIDDER’S QUOTATION # __________

BIDDER ____________________________ TELEPHONE # __________

ADDRESS

AUTHORIZED SIGNATURE ____________________________ TITLE ____________________________

PRINT NAME ____________________________
MEDFORD WATER COMMISSION

SCHEDULE B - LIQUID OXYGEN (LOX)

Specifications:

1. Liquid Oxygen for ozone generation.
2. Affidavits of compliance with ANSI/AWWA Standard B304-05, Liquid Oxygen for ozone generation; and, ANSI/NSF 60, Drinking Water Treatment Chemicals – Health Effects, are required.
3. Supplier shall provide analytical test results certifying the liquid oxygen supplied meets the above specification.
4. Estimated Quantity of 3,000,000 Cubic Feet during calendar year 2010.
5. Bulk tank truck deliveries to a single 9,000-gallon storage tank.
6. Quote Price per 100 Cubic Feet
   F.O.B. Robert A. Duff Water Treatment Plant, 8301 Table Rock Road, White City, OR 97503

PROPOSAL:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Bid Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>B-1</td>
<td>Liquid Oxygen (LOX)</td>
<td>$</td>
</tr>
</tbody>
</table>

Bid Price per 100 Cubic Feet

BID PRICES SHALL BE VALID FOR ORDERS PLACED ON OR BEFORE MARCH 31, 2011

MANUFACTURER ________________________________

CASH DISCOUNT OF _______ % IF PAID WITHIN 30 DAYS

DELIVERY DATE ________________________________ BIDDER’S QUOTATION # ________________

BIDDER ________________________________ TELEPHONE # ________________

ADDRESS ________________________________

AUTHORIZED SIGNATURE ____________________________ TITLE ____________________________

PRINT NAME ________________________________
MEDFORD WATER COMMISSION

SCHEDULE C - CARBON DIOXIDE - LIQUID

Specifications:

1. Carbon Dioxide for pH adjustment.

2. Affidavits of compliance with ANSI/AWWA Standard B510-06, Carbon Dioxide; and ANSI/NSF Standard 60, Drinking Water Treatment Chemicals – Health Effects, are required.

3. Supplier shall provide analytical test results certifying that the Carbon Dioxide supplied meets the above specification.

4. Estimated quantity of 125,000 Pounds during calendar year 2010.

5. Bulk tank truck deliveries to a single 30-Ton refrigerated storage tank.

6. Quote Price per Pound.
   F.O.B. Robert A. Duff Water Treatment Plant, 8301 Table Rock Road, White City, OR 97503

PROPOSAL:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Bid Price Unit Price Per Pound</th>
</tr>
</thead>
<tbody>
<tr>
<td>C-1.</td>
<td>Carbon Dioxide</td>
<td>$</td>
</tr>
</tbody>
</table>

BID PRICES SHALL BE VALID FOR ORDERS PLACED ON OR BEFORE MARCH 31, 2011

MANUFACTURER

CASH DISCOUNT OF ________% IF PAID WITHIN 30 DAYS

DELIVERY DATE ____________________________ BIDDER’S QUOTATION # ________________

BIDDER ____________________________ TELEPHONE # ____________________

ADDRESS

AUTHORIZED SIGNATURE ____________________ TITLE ____________________

PRINT NAME ____________________________
### SCHEDULE D - CALCIUM THIOSULFATE

**Specifications:**

1. Calcium Thiosulfate, 30% CaS$_2$O$_3$ in water; 5-gallon pails, approximately 60 pails per year.
3. Quote Price per 5-Gallon Pail.
   F.O.B. Medford Service Center, 821 N. Columbus Ave., Medford, OR 97501

**PROPOSAL:**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Bid Price Unit Price Per 5-Gallon Pail</th>
</tr>
</thead>
<tbody>
<tr>
<td>D-1.</td>
<td>Calcium Thiosulfate, 30% solution</td>
<td>$</td>
</tr>
</tbody>
</table>

_BID PRICES SHALL BE VALID FOR ORDERS PLACED ON OR BEFORE MARCH 31, 2011_

**MANUFACTURER**

**CASH DISCOUNT OF _____% IF PAID WITHIN 30 DAYS**

**DELIVERY DATE**

**BIDDER’S QUOTATION #**

**BIDDER**

**TELEPHONE #**

**ADDRESS**

**AUTHORIZED SIGNATURE**

**TITLE**

**PRINT NAME**
BID SUMMARY

I, the undersigned, declare that I have carefully examined the “Request For Bids - Water Treatment Chemicals” document, and hereby submit this bid to sell and deliver said Water Treatment Chemicals to the Medford Water Commission strictly in accordance with the specifications herein at the following price(s):

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Item Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-1</td>
<td>Sodium Hypochlorite</td>
<td>$__________ Per Gallon</td>
</tr>
<tr>
<td>A-2</td>
<td>Sodium Hypochlorite</td>
<td>$__________ Per Gallon</td>
</tr>
<tr>
<td>A-3</td>
<td>Sodium Hypochlorite</td>
<td>$__________ Per 5-Gallon Pail</td>
</tr>
<tr>
<td>B-1</td>
<td>Liquid Oxygen (LOX)</td>
<td>$__________ Per 100 Cubic Feet</td>
</tr>
<tr>
<td>C-1</td>
<td>Carbon Dioxide - Liquid</td>
<td>$__________ Per Pound</td>
</tr>
<tr>
<td>D-1</td>
<td>Calcium Thiosulfate</td>
<td>$__________ Per 5-Gallon Pail</td>
</tr>
</tbody>
</table>

Signed: ____________________________________________

Printed Name: ______________________________________

Title: _____________________________________________

Name of Company: __________________________________

Address: _________________________________________

_____________________________________

Phone: _________________________________________

FAX: _________________________________________

E-mail Address: __________________________________

Date: _________________________________________